



Solano Community College District

MEASURE Q CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC) MEETING

Fairfield Campus (Swing Space) – Conference Room 234

Solano Community College, 360 Campus Lane, Suite 201, Fairfield, California

Monday, December 1, 2014

5:30 p.m. – 6:30pm

ADOPTED MINUTES

Members Present

1. Mr. Melvin Jordan, Chairman CBOC
2. Mr. Robert Charboneau
3. Mr. Gary Bertagnolli
4. Mr. Lyman Dennis
5. Dr. Walter Quinn
6. Mr. Hermie Sunga
7. Mr. Neil Ferguson
8. Mr. Angelo Cellini

Members Absent

1. VACANT, Student Association, SCCD

Members of the Public

1. Ms. Janet Roberts

Others Present

1. Dr. Jowel Laguerre, President/Superintendent, SCCD
2. Mr. Leigh Sata, Executive Bond Manager, SCCD
3. Ms. Ines Zildzic, Program Manager, Kitchell CEM
4. Mr. Bob Fuselier, Project Executive, Kitchell CEM
5. Ms. Sandy Su, Fiscal Controls Manager, Kitchell CEM

Chairman Jordan called the meeting to order at 5:30pm and led those present in the Pledge of Allegiance to the Flag of the United States of America.

I. December 1, 2014, Agenda: *Approved*

A motion to approve the agenda was made by Chairman Jordan. The motions was seconded and unanimously carried.

II. August 11, 2014, Minutes: *Approved as amended*

A motion to approve the minutes from August 11, 2014 was made by Chairman Jordan. The motion was seconded and unanimously carried with an amendment to include the inquiry on why the Vallejo Center Project exceeded the budget and Vacaville Center was completed under budget.

III. PUBLIC COMMENTS:

No public comments were made at this meeting.

IV. ITEMS FOR COMMITTEE CONCURRENCE

A. Measure G and Q Quarterly Bond Progress Update

Presenter – Ines Zildzic, Program Manager, Kitchell CEM

1. This Quarterly Report covers financials through June of 2014. Ms. Zildzic highlighted the revised quarterly report for Measure Q. The revised report includes the following:
 - a. Program summary of current activities
 - b. Campus Summaries for Fairfield, Vacaville and Vallejo campuses.
 - c. Financial summary section summarized expenditures to date.
 - d. Program budget summary per Board approved Bond Spending Plan.
 - e. Project report section detailed project progress update for active projects include dashboard column next to schedule and budget.

V. INFORMATION ITEMS:

Presenter – Ines Zildzic, Program Manager, Kitchell CEM

A. Bond Spending Plan History

Mr. Charboneau asked Mr. Sata to provide copies of all the documents that were available in the Superintendent-President's Office prior to the election in November 2012. This notation will be added to the minutes for December 1, 2014 and posted as approved.

VI. NEW BUSINESS AT THE REQUEST OF CBOC MEMBERS:

A. Quarterly Meetings

1. The committee will continue to meet quarterly.

B. Audit Subcommittee

C. Distribution of CBOC Material

1. District will continue to distribute the CBOC material via email and follow-up with hard copies in the mail.

D. Building Tour – B600: Chairman Jordan noted that Building 600 was impressive and thanked staff for their time in providing the building tour.

VII. AGENDA ITEMS FOR THE FEBRUARY MEETING

- A.** Mr. Sata requested the committee to submit a list of items to discuss for the February meeting in advance since it required time to gather the information.

VIII. ADJOURNMENT

- A. Chairman Jordan motioned for adjournment, motion was seconded.

IX. ATTACHMENTS

1. SCCD Measure G and Q Quarterly Bond Progress Update.

APPROVED